

Atılım University, Department of Metallurgical and Materials Engineering
MATE 400 SUMMER PRACTICE REPORT EVALUATION FORM
for DEPARTMENTAL FACULTY

Name & Last Name of the Student : _____

Company : _____

A. Satisfaction of the Requirements	<u>Satisfied</u>	
	YES	NO
1) Course Requirements <i>MATE 300 + should have taken at least 8 of the following 11 courses (MATE 301, MATE 302, MATE 303, MATE 311, ECON 211, MATE 304, MATE 305, MATE 307, MATE 309, MATE 310 and IE 305) and must have passed at least seven of these.</i>	<input type="checkbox"/>	<input type="checkbox"/>
2) Summer Practice Duration: (/ / - / /) <i>Min. 20 working days, weekends and national holidays are not counted.</i>	<input type="checkbox"/>	<input type="checkbox"/>
3) Evaluation form by the Company	<input type="checkbox"/>	<input type="checkbox"/>
<i><u>If any of the above is NO, please go to Section B. Result and mark U.</u></i>		
4) Report submitted by due date	<input type="checkbox"/>	<input type="checkbox"/>
5) The binder of the report is appropriate	<input type="checkbox"/>	<input type="checkbox"/>
6) Transcript submitted	<input type="checkbox"/>	<input type="checkbox"/>
7) Electronic copy of the report on a CD submitted	<input type="checkbox"/>	<input type="checkbox"/>

Now, Please use the back of the page and fill in **Sections C and D** for indicating your remarks and comments on the report.

Then, fill in the results section below.

B. Result Satisfactory (S+) <input type="checkbox"/> Satisfactory with minor mistakes (S) <input type="checkbox"/> <i>Resubmission is not required.</i> Satisfactory with minor mistakes (S-) <input type="checkbox"/> <i>Resubmission is required.</i> Satisfactory with major mistakes (I) <input type="checkbox"/> <i>Resubmission in 14 days required.</i> Unsatisfactory (U) <input type="checkbox"/> Date : _____ Evaluated by : _____ Signature : _____	Result after resubmission: Satisfactory (S) <input type="checkbox"/> Unsatisfactory (U) <input type="checkbox"/> Date : _____ Evaluated by : _____ Signature : _____
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C. Summer Practice Report Evaluation

Satisfied

	YES	YES (with minor mistakes)	NO (with major mistakes)
1) Is the report format appropriate & as required? <i>See web page for details.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2) Are the contents of the report satisfactory?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3) Is the use of technical terms appropriate & correct?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4) In your opinion, is this institution a right place for summer practice for MATE students?	<input type="checkbox"/>		<input type="checkbox"/>

D. Please indicate your remarks on the report here:

Large empty rectangular box for providing remarks on the report.