

**MATE 399 SUMMER PRACTICE I REPORT EVALUATION FORM
for DEPARTMENTAL FACULTY**

Name & Last Name of the Student : _____

Company : _____

A. Satisfaction of the Requirements	Satisfied	
	YES	NO
1) Course Requirements <i>must have passed MATE 202 + must have passed at least one of the following: ENG 201, ENG 202.</i>	<input type="checkbox"/>	<input type="checkbox"/>
2) Summer Practice Duration: (/ / - / /) <i>Min. 20 working days, weekends and national holidays are not counted.</i>	<input type="checkbox"/>	<input type="checkbox"/>
3) Evaluation form by the Company	<input type="checkbox"/>	<input type="checkbox"/>
<i>If any of the above is NO, please go to Section B. Result and mark U.</i>		
4) Report submitted by due date	<input type="checkbox"/>	<input type="checkbox"/>
5) The binder of the report is appropriate	<input type="checkbox"/>	<input type="checkbox"/>
6) Transcript submitted	<input type="checkbox"/>	<input type="checkbox"/>
7) Electronic copy of the report on a CD submitted	<input type="checkbox"/>	<input type="checkbox"/>

Now, Please use the back of the page and fill in **Sections C and D** for indicating your remarks and comments on the report.

Then, fill in the results section below.

B. Result Satisfactory (S+) <input type="checkbox"/> Satisfactory with minor mistakes (S) <input type="checkbox"/> <i>Resubmission is not required.</i> Satisfactory with minor mistakes (S-) <input type="checkbox"/> <i>Resubmission is required.</i> Satisfactory with major mistakes (I) <input type="checkbox"/> <i>Resubmission in 14 days required.</i> Unsatisfactory (U) <input type="checkbox"/> Date : _____ Evaluated by : _____ Signature : _____	Result after resubmission: Satisfactory (S) <input type="checkbox"/> Unsatisfactory (U) <input type="checkbox"/> Date : _____ Evaluated by : _____ Signature : _____
--	--

C. Summer Practice Report Evaluation

Satisfied

	YES	YES (with minor mistakes)	NO (with major mistakes)
1) Is the report format appropriate & as required? <i>See web page for details.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2) Are the contents of the report satisfactory?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3) Is the use of technical terms appropriate & correct?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4) In your opinion, is this institution a right place for summer practice for MATE students?	<input type="checkbox"/>		<input type="checkbox"/>

D. Please indicate your remarks on the report here: