

Atılım University, Department of Metallurgical and Materials Engineering
MATE 300 SUMMER PRACTICE REPORT EVALUATION FORM
for DEPARTMENTAL FACULTY

Name & Last Name of the Student : _____

Company : _____

A. Satisfaction of the Requirements	<u>Satisfied</u>	
	YES	NO
1) Course Requirements <i>must have taken and passed the following courses (MATE 101, COMPE 101, MATE 102, CHEM 106, MFGE 156, MATE 201) + must have taken the following courses (ENG 204, MATE 202, MATE 203) and have passed at least two of these.</i>	<input type="checkbox"/>	<input type="checkbox"/>
2) Summer Practice Duration: (/ / - / /) <i>Min. 20 working days, weekends and national holidays are not counted.</i>	<input type="checkbox"/>	<input type="checkbox"/>
3) Evaluation form by the Company <i>If any of the above is NO, please go to Section B. Result and mark U.</i>	<input type="checkbox"/>	<input type="checkbox"/>
4) Report submitted by due date	<input type="checkbox"/>	<input type="checkbox"/>
5) The binder of the report is appropriate	<input type="checkbox"/>	<input type="checkbox"/>
6) Transcript submitted	<input type="checkbox"/>	<input type="checkbox"/>
7) Electronic copy of the report on a CD submitted	<input type="checkbox"/>	<input type="checkbox"/>

Now, Please use the back of the page and fill in **Sections C and D** for indicating your remarks and comments on the report.
 Then, fill in the results section below.

B. Result	
Satisfactory (S+) <input type="checkbox"/>	
Satisfactory with minor mistakes (S) <input type="checkbox"/> <i>Resubmission is not required.</i>	
Satisfactory with minor mistakes (S-) <input type="checkbox"/> <i>Resubmission is required.</i>	Result after resubmission:
Satisfactory with major mistakes (I) <input type="checkbox"/> <i>Resubmission in 14 days required.</i>	Satisfactory (S) <input type="checkbox"/>
Unsatisfactory (U) <input type="checkbox"/>	Unsatisfactory (U) <input type="checkbox"/>
Date : _____	Date : _____
Evaluated by : _____	Evaluated by : _____
Signature : _____	Signature : _____

C. Summer Practice Report Evaluation

Satisfied

	YES	YES (with minor mistakes)	NO (with major mistakes)
1) Is the report format appropriate & as required? <i>See web page for details.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2) Are the contents of the report satisfactory?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3) Is the use of technical terms appropriate & correct?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4) In your opinion, is this institution a right place for summer practice for MATE students?	<input type="checkbox"/>		<input type="checkbox"/>

D. Please indicate your remarks on the report here: